

**GRACEWOOD GLEN CONDOMINIUM ASSOCIATION
HOLMDEL, NJ**

MEETING RECAP/MINUTES

DATE: August 21, 2019
WRITTEN BY: Holly Foley, Community Portfolio Manager
TIME/PLACE OF MEETING: 7:30PM – Holmdel Senior Center
PURPOSE OF MEETING: **Board Meeting – Open Session**

PRESENT: **Board Members:** Al Aloisi, President; David Williamson, Vice President; Diana Scognamillo, Secretary; Pam Tanis, Treasurer; **MANAGEMENT:** Holly Foley, Community Portfolio Manager; **RMG, Regency Management Group, Inc.**

ABSENT: Betty Lee, Trustee.

<u>ACTION BY</u>	<u>DESCRIPTION OF DISCUSSION</u>
BOARD	Diana Scognamillo called the meeting to order at 7:40PM.
BRD/MGT	David made a motion to waive reading of and approve June 19, 2019 meeting minutes, seconded by Diana, all in favor motion carried.
BRD/MGT	Management submitted the information below: Items to Ratify – See list of items that need to be ratified in Open Session below: <ol style="list-style-type: none">1. Republic Service Contract Renewal: \$850 (2019-2020), \$925 (2020-2021), \$1000 (2021-2022)2. #18 Roof Repair: \$450 - \$6003. #18 Interior Repair: \$400 - \$5004. #5 Roof Repair: \$4255. Fence Clean Up & Removal: Brightview \$352.41 & Nicks Home Maintenance \$2256. #33 Payment Plan: Monthly assessment, plus \$100 each month until balance is paid.
	<u>HOMEOWNER FORUM</u> Unit #45 – discussed leased units. Suggested mass mailing for all, Board agreed. Unit #2 – informed that their shutters are very faded and cracked. Management to issue a work ticket. Additionally, “Renew” for shutters, RFPs for chimney caps (NHM, Accent and one more vendor) Unit #41 – Bags being placed not in cash. Board voted on trimming and bushes Homeowner comment that grass is terrible, weeds and crabgrass. Gather info on MSDS fertilizer & weed & pesticide. Explain first to homeowners about treatment, time frame, more information prior to treatment.
BOARD/MGT	The meeting closed with no further items to discuss at XX:XXPM.