

**GRACEWOOD GLEN CONDOMINIUM ASSOCIATION  
HOLMDEL, NJ**

**MEETING RECAP/MINUTES**

**DATE:** October 23, 2019  
**WRITTEN BY:** Holly Foley, Community Portfolio Manager  
**TIME/PLACE OF MEETING:** 7:00PM – Holmdel Senior Center  
**PURPOSE OF MEETING:** **Board Meeting – Open Session**

**PRESENT:** **Board Members:** Al Aloisi, President; David Williamson, Vice President; Diana Scognamillo, Secretary; Pam Tanis, Treasurer; Betty Lee, Trustee. **MANAGEMENT:** Holly Foley, Community Portfolio Manager; **RMG, Regency Management Group, Inc.**

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| <b><u>ACTION BY</u></b> | <b><u>DESCRIPTION OF DISCUSSION</u></b>   |
|-------------------------|---|
| MGT                     | Holly Foley called the open meeting to order at 8:45PM.   |
| BOARD                   | Al Aloisi made a motion to approve the open session meeting minutes from the August 21, 2019. Pam Tanis seconded. All in favor, motion carried.   |
| BOARD                   | David Williamson made a motion to approve the management contract with RMG for January 1, 2020 – December 31, 2021, holding the current price of \$14,200 for two years. Diana Scognamillo seconded. All in favor, motion carried.  |
| BOARD                   | Diana Scognamillo made a motion to approve the snow contract for the 2019/2020 season with TAD Landscape & Design. Pam Tanis seconded. All in favor, motion carried.  |
| BOARD                   | David Williamson made a motion to approve the chimney cap replacement project proposal from Nick’s Home Maintenance in the amount of \$19,230. Al Aloisi seconded. All in favor, motion carried.  |
| MGT/BOARD               | David Williamson made a motion to approve the FWH proposal for the preparation of specifications for the water infiltration issues at #30 and #43. Betty Lee seconded. All in favor, motion carried. Management advised that Nicks Home Maintenance will be provided a copy of the report and will meet on site with the homeowner at #10 to provide a proposal to fix the issues within that unit. |
| BOARD                   | Al Aloisi made a motion to approve a proposal from Brightview in the amount of \$5,355.81 for the drainage issues behind #36 - #40. Betty Lee seconded. All in favor, motion carried.   |
| MGT/BOARD               | David Williamson made a motion to approve the One Call Now service at #5 per unit, per year for email, text, and phone blasts. Al Aloisi seconded. All in favor, motion carried.  |
| MGT/BOARD               | Management advised the community that a Property Modification Application for #22 needed to be formally ratified in open session, as the application was approved via email. Betty Lee made a motion to approve the Property Modification Application for #22. Pam Tanis seconded. All in favor, motion carried.  |
| BOARD                   | With no other items of business to discuss, the meeting was adjourned at 9:00PM.  |